

COMMITTEE / BOARD REPORT FORM

COMMITTEE /BOARD: _____

DATE OF MEETING: _____

PLACE OF MEETING: _____

MEMBERS / OTHERS PRESENT: _____

MEMBERS ABSENT _____

COMMITTEE ACTIONS:

ITEMS NEEDING SESSION APPROVAL:

DATES / ACTIVITIES TO BE ADDED TO CHURCH CALENDAR:

COMMITTEE / BOARD CHAIR: _____

The secretary can expect information and/or an article for the next church newsletter from _____ NO LATER THAN _____.

**Please send information for the Church website to Nancy at: nancye@mintel.net
If your committee is holding an event, take pictures.**